



**Position Description
Coaching Director**

The Coaching Director is responsible for the human resource planning, recruiting, selection, training and recognition of Eastern Suburbs Touch Association coaches.

Responsible to

The Coaching Director is directly responsible to the Technical Director of Eastern Suburbs Touch Association and the members of Eastern Suburbs Touch Association.

Responsibilities and duties

The Coaching Director should:

- Assess the senior and junior coaching needs for the club for general running and special events
- Recruit and manage the appointment of senior and junior coaches to roles that suit them and are in the best interests of Eastern Suburbs Touch Association
- Organise the orientation, accreditation and the induction of coaches
- Organising senior and junior coaching rosters and maintaining records
- Ensure that all coaches have an open dialogue and are collaborating across the club and within their program (i.e. Womens Opens program). This includes but is not limited to player selections,
- Identify and organise the training and education opportunities for coaches (Foundation to Mastery pathway)
- Ensure all coaches are recognised for their efforts
- Submit regular reports to the rep committee.
- Drive the promotion of club coaches to regional, state and international representative appointments

Knowledge and skills required

Ideally a Coaching Director is someone who:

- Can communicate effectively and has good interpersonal skills
- Is positive and enthusiastic
- Is well organised
- Has education in accredited coaching
- Has Talent Coach (Level 2) accreditation or higher

Eastern Suburbs Touch Association

Time commitment required

The estimated time commitment required as the Coaching Director of Eastern Suburbs Touch Association is 3 hours per week in peak periods and 1 hour per week in off-peak periods.