



## **Position Description**

### **Referee Director**

The Referee Director is responsible for the human resource planning, recruiting, selection, training and recognition of Eastern Suburbs Touch Association Referees.

#### **Responsible to**

The Referee Director is directly responsible to the Technical Director of Eastern Suburbs Touch Association and the members of Eastern Suburbs Touch Association.

#### **Responsibilities and duties**

The Referee Director should:

- Assess the refereeing needs for the club for general running and special events
- Recruit and recommend the appointment of Referees to roles that suit them
- Organise the orientation, accreditation and the induction of Referees
- Assess and coach referees within the club
- Organising Referees rosters and maintaining records
- Identify and organise the training and education opportunities for Referees (Level 1 to Level 6 pathways)
- Ensure all referees are recognised for their efforts
- Submit regular reports to the club committee
- Liaise with the regional and state referee panels
- Drive the promotion of club referees to regional and state representative appointments

#### **Knowledge and skills required**

Ideally a Referee Director is someone who:

- Can communicate effectively and has good interpersonal skills
- Is positive and enthusiastic
- Is well organised
- Has an education in accredited Referee Coaching
- Has an understanding of the judicial processes
- Has Talent Referee (Level 3) accreditation or higher

#### **Time commitment required**

The estimated time commitment required as the Referee Director of Eastern Suburbs Touch Association is 3 hours per week.